

# Student Behavioral Health Survey

## Parent Announcement Template

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**INSTRUCTIONS:** Send this announcement to parents via email, mail, or handout **with** the survey preview link at least 2-3 weeks prior to student survey administration, allowing for ample time to understand the contents and purpose of the survey.

**OPTING OUT:** Some parents may want to opt their children out of taking the survey. If faculty receives information requests from parents, explain the pros of taking the survey including the confidential nature of the survey. If there is still an objection, inform the parent that the survey is optional, and their child may opt out with no penalty.

**PARENT ANNOUNCEMENT TEMPLATE:** Fill in the contact information, edit as needed, and send.

*Dear Parents,*

*In a few days, your child will be asked to take a survey about risk behaviors. The purpose of the survey is to find out what issues might be a concern at your school. Through your child's participation, we hope to understand the collective beliefs, experiences, and attitudes of our student body. Once we discover what the needs of our school are, we will be able to offer services and programming that specifically meet these needs.*

*Remember, your child's participation is completely confidential and IP addresses will not be tracked. There are no known risks to your child if he/she decides to participate in this survey. Their responses will not be identified with them personally. All answers your child provides will be combined with all other student answers and presented as an average response in any reports given to students, school staff, or parent groups.*

*This survey will take approximately 20 minutes for your child to complete. Participation is voluntary. Your child may stop at any time and there is no penalty if he/she decides not to complete it. Although the survey is voluntary, I hope that you will encourage your child to complete it because the information will be extremely useful to our school in determining what issues are of importance to our community. There are open-ended questions at the end of the survey to give voice to students regarding what issues they believe are most relevant to them.*

*This survey asks questions about sensitive topics. If some of the questions bring up emotions or thoughts that cause your child distress, school counselors will be available to help. Please review the survey by clicking this link below. If you have questions about this survey, you may contact \_\_\_\_\_. Thank you for your participation.*

<https://www.surveymonkey.com/r/SBHSTESTLINK>

*Thank you,*

*School Counselor or Administrator or Student Body Leader*